



Wednesday, July 3, 2013
REORGANIZATION AGENDA

Reorganization Agenda

Subject **Section 1 Meeting Called To Order**
Meeting Jul 3, 2013 - REORGANIZATION AGENDA
Category Reorganization Agenda
Access Private
Type
Admin Content

1. **MEETING CALLED TO ORDER BY DISTRICT CLERK**

- A. **Emergency Exit, No Smoking Statement** – **In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. *Smoking is not allowed on school grounds. *As a courtesy to others, please turn off cell phones and pagers during the meeting.*
- B. **Pledge of Allegiance**
- C. **Community Input Regarding Board Agenda Items Only**

Subject **Section 2 Administer Oath - New Trustees**
Meeting Jul 3, 2013 - REORGANIZATION AGENDA
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2. **ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION AND SIGNING OF OATH OFFICE BOOK**

1. Dr. Kathleen Corbett	2A1.pdf (123 KB)
2. Mr. Terry Fulton	2A2.pdf (120 KB)

Administrative File Attachments

[2A1.pdf \(123 KB\)](#) [2A2.pdf \(120 KB\)](#)

Subject **Section 3 Election of Officers**
Meeting Jul 3, 2013 - REORGANIZATION AGENDA
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3. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

A. Election of President of the Board	
1. Nominations called for by School Attorney	3A1.pdf (243 KB)
2. Taking of the Oath by President	
B. Election of 1st Vice President of the Board	
1. Nominations called for by School Attorney	3B1.pdf (235 KB)
2. Taking of Oath by 1st Vice President	
C. Election of 2nd Vice President of the Board	
1. Nomination called for by School Attorney	3C1.pdf (236 KB)
2. Taking of Oath by 2nd Vice President	

Administrative File Attachments

 [3A1.pdf \(243 KB\)](#)  [3B1.pdf \(235 KB\)](#)  [3C1.pdf \(236 KB\)](#)





Subject **Section 4 Appointment of Officers**
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4. APPOINTMENT OF OFFICERS OF THE DISTRICT

4A1 - Appointment of District Clerk (attachment not required)	4A1.pdf (133 KB)
4B1 - Appointment of Deputy District Clerk (attachment not required)	4B1.pdf (156 KB)
4C1 - Appointment of Claims Auditor (attachment not required)	4C1.pdf (133 KB)
4D1 - Appointment of District Treasurer (w/attachment)	4D1.pdf (2,328 KB)

Administrative File Attachments

 [4A1.pdf \(133 KB\)](#)  [4B1.pdf \(156 KB\)](#)  [4C1.pdf \(133 KB\)](#)  [4D1.pdf \(2,328 KB\)](#)

Subject **Section 5 Other Appointments**

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Admin Content

5A - General Counsel (w/attachment) Guercio & Guercio LLP	5A.pdf (1,380 KB)
5B - Chief Negotiation (w/attachment) Guercio & Guercio, LLP	5B.pdf (745 KB)
5C - External Auditor (w/attachment) Cullen & Danowski, LLP	5C.pdf (5,313 KB)
5D - Internal Auditor (w/attachment) Nawrocki Smith, LLP	5D.pdf (1,240 KB)
5E - Finance or Bond Counsel (w/attachment) Hawkins, Delafield & Wood	5E.pdf (1,625 KB)
5F - District Publicist (final details and attachment to follow) Syntax	5F.pdf (142 KB)
5G - Unemployment Services (final details and attachment to follow) Arnold Standard	5G.pdf (127 KB)
5H - Third Party Administrator (IRS Compliance) (w/attachment) Omni	5H.pdf (670 KB)
5I - Worker's Compensation Services (w/attachment) Triad	5I.pdf (2,103 KB)
5J - Substitute Teachers (w/attachment) Priority Substitute Service	5J.pdf (1,765 KB)
5K - Accident/Incident Reports (w/attachment) Claims Service Bureau	5K.pdf (1,160 KB)
5L - Insurance Renewals (final details to follow/attachment not required)	5L.pdf (326 KB)
5M - Physician Committee on Special Education (attachment to follow)	5M-N.pdf (547 KB)
5N1 - Appointment of School Physician (attachment to follow)	
5N2 - Establishment of School Physicals Rates (w/attachment)	
5O - 5DD - Appointments of Officers (attachments not required)	5O-DD.pdf (1,318 KB)
5EE - Appointment of Board of Registration (w/attachment)	5EE.pdf (424 KB)
5FF - Establishment of District Mileage Rate (w/attachment)	5FF.pdf (608 KB)

Administrative File Attachments

[5A.pdf \(1,380 KB\)](#) [5B.pdf \(745 KB\)](#) [5C.pdf \(5,313 KB\)](#) [5D.pdf \(1,240 KB\)](#)
[5E.pdf \(1,625 KB\)](#) [5F.pdf \(142 KB\)](#) [5G.pdf \(127 KB\)](#) [5H.pdf \(670 KB\)](#)
[5I.pdf \(2,103 KB\)](#) [5J.pdf \(1,765 KB\)](#) [5K.pdf \(1,160 KB\)](#) [5L.pdf \(326 KB\)](#)
[5M-N.pdf \(547 KB\)](#) [5O-DD.pdf \(1,318 KB\)](#) [5EE.pdf \(424 KB\)](#) [5FF.pdf \(608 KB\)](#)

Subject Section 6 Designations

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Admin Content

6A - 6C - Designations (attachments not required)	6A-C.pdf (331 KB)
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Administrative File Attachments

 [6A-C.pdf \(331 KB\)](#)
Subject Section 7 Authorizations

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Admin Content

7A - 7H Authorization (attachments not required)	7A-H.pdf (663 KB)
7I - Authorization of Bidding Services (w/attachment)	7I.pdf (359 KB)

Administrative File Attachments

 [7A-H.pdf \(663 KB\)](#)
 [7I.pdf \(359 KB\)](#)
Subject Section 8 Bonding of Personnel

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Admin Content

8 - Bonding of Personnel (attachment not required)	8.pdf (139 KB)
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Administrative File Attachments

 [8.pdf \(139 KB\)](#)

Subject **Section 9 CSE/CPSE**

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Admin Content

9A - 9C - CSE/CPSE Committees (attachment not required)	9A-C.pdf (622 KB)
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Administrative File Attachments

 [9A-C.pdf \(622 KB\)](#)
Subject **Section 10 State & Federal Funding**

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Admin Content

10 - State and Federal Funding (attachment not required)	10.pdf (279 KB)
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 [10.pdf \(279 KB\)](#)
Subject **Section 11 Committees**

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Admin Content

11A - 11C - Committees (attachment not required)	11A-C.pdf (377 KB)
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Administrative File Attachments

 [11A-C.pdf \(377 KB\)](#)

Subject **Section 12 Cell Phones**
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Admin Content

12 - Cell Phones for District Employees (attachment not required)	12.pdf (316 KB)
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Administrative File Attachments

 [12.pdf \(316 KB\)](#)

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

ADMINISTER OATH OFFICE TO NEWLY ELECTED MEMBER

**AGENDA ITEM
2A1**

The School Attorney of Guercio & Guercio, LLP will administer the Oath of Office to newly elected Trustee, Dr. Kathleen Corbett, for a term of July 1, 2013 – June 30, 2016. Trustee Corbett will sign the Oath Office Book.

ADMINISTER OATH OFFICE TO NEWLY ELECTED MEMBER

**AGENDA ITEM
2A2**

The School Attorney of Guercio & Guercio, LLP will administer the Oath of Office to newly elected Trustee, Mr. Terry Fulton, for a term of July 1, 2013 – June 30, 2016. Trustee Fulton will sign the Oath Office Book.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
3 A 1**

ELECTION OF THE PRESIDENT OF THE BOARD FOR 2013-14

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of President of the Board.

Trustee _____ was nominated by _____
Trustee _____ was nominated by _____
Trustee _____ was nominated by _____
Trustee _____ was nominated by _____

A motion was made to close nominations by _____ seconded _____.

Yes: ____ No: ____ Abstain: ____

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____

_____ is declared Board President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for the President of the Board of Education to Board Trustee _____ signed the Oath of Office Book.

President _____ presided for the remainder of the meeting.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
3 B 1**

ELECTION OF THE 1ST VICE PRESIDENT OF THE BOARD FOR 2013-14

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of 1st Vice President of the Board.

Trustee _____ was nominated by _____
Trustee _____ was nominated by _____
Trustee _____ was nominated by _____
Trustee _____ was nominated by _____

A motion was made to close nominations by _____ seconded _____.

Yes: ____ No: ____ Abstain: ____

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____
Trustee _____ Yes: ____ No: ____ Abstain: ____

_____ is declared 1st Vice President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for 1st Vice President of the Board of Education to Board Trustee _____. _____ signed the Oath of Office Book.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
3 C 1**

ELECTION OF THE 2ND VICE PRESIDENT OF THE BOARD FOR 2013-14

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of 2nd Vice President of the Board.

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

A motion was made to close nominations by _____ seconded

Yes: ____ No: ____ Abstain: ____

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee _____ Yes: ____ No: ____ Abstain: ____

Trustee _____ Yes: ____ No: ____ Abstain: ____

Trustee _____ Yes: ____ No: ____ Abstain: ____

Trustee _____ Yes: ____ No: ____ Abstain: ____

Trustee _____ Yes: ____ No: ____ Abstain: ____

Trustee _____ Yes: ____ No: ____ Abstain: ____

Trustee _____ Yes: ____ No: ____ Abstain: ____

_____ is declared 2nd Vice President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for 2nd Vice President of the Board of Education to Board Trustee _____. _____ signed the Oath of Office Book.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
4 A 1**

APPOINTMENT OF DISTRICT CLERK

BE IT RESOLVED, that Judith O'Neill be appointed as District Clerk of the Amityville Union Free School District for the 2013-14 school year, at an annual salary of \$ _____ (determined at meeting).

The 2012-13 salary for the District Clerk was \$12,230.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
4 B 1**

APPOINTMENT OF DEPUTY DISTRICT CLERK

BE IT RESOLVED, that the Interim Assistant Superintendent for Finance and Operations, Dr. William J. Fanning be appointed Deputy District Clerk of the Amityville Union Free School District for the 2013-14 school year, at no additional compensation.

The Interim Assistant Superintendent for Finance and Operations acts as the Deputy District Clerk at no additional compensation
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**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
4 C 1**

APPOINTMENT OF CLAIMS AUDITOR

BE IT RESOLVED, that Martin Durschlag be appointed as Claims Auditor of the Amityville Union Free School District for the 2013-14 school year, at an annual salary of \$ _____ (determined at meeting).

The 2012-13 salary for the Claims Auditor was \$15,360.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
4 D 1**

APPOINTMENT OF DISTRICT TREASURER

BE IT RESOLVED, that Michael T. Kearns be appointed as District Treasurer of the Amityville Union Free School District for the 2013-14 school year, at an annual fee of \$21,600.

No change in fee from the 2012-13 school year.
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**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 A**

APPOINTMENT OF SCHOOL ATTORNEY – GENERAL COUNSEL

BE IT RESOLVED that Guercio & Guercio, LLP be appointed general counsel school attorney at an annual retainer fee of \$52,500 with additional remuneration at a rate of \$240 per hour for attorneys and \$115 per hour for paralegal for additional services for the 2013-14 school year.

The annual retainer fee was \$51,000; hourly rate for attorneys was \$235 and the hourly rate for paralegals remains the same at \$115 for the 2012-13 and school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 B**

APPOINTMENT OF SCHOOL ATTORNEY – CHIEF NEGOTIATOR

BE IT RESOLVED that Guercio & Guercio, LLP be appointed chief negotiator at an annual retainer fee of \$52,250 with additional remuneration at a rate of \$240 per hour for attorneys and \$115 per hour for paralegals for additional services for the 2013-14 school year.

The annual retainer fee was \$51,000; hourly rate for attorneys was \$235 and the hourly rate for paralegals remains the same at \$115 for the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 C**

APPOINTMENT OF EXTERNAL DISTRICT AUDITOR

BE IT RESOLVED that Cullen & Danowski, LLP be appointed external district auditor at an annual retainer fee of \$47,800 which includes two meetings with either the Board or the Audit Committee. If significant additional time is necessary, it will be discussed before additional costs are incurred.

This involved a five year contract and is in the third year of this contract. This was approved at the May 9, 2012 board meeting.

The fee was \$46,000 for the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 D**

APPOINTMENT OF INTERNAL DISTRICT AUDITOR

BE IT RESOLVED that Nawrocki Smith, LLP be appointed internal district auditor at an annual retainer fee of \$43,260 with hourly rates of \$175 for Partners; \$150 for Managers; \$125 for Supervisors; \$110 for Senior and \$90 for Staff for requested additional services for the 2013-14 school year.

These are the same rates for the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 E**

APPOINTMENT OF DISTRICT'S FINANCE OR BOND COUNSEL

BE IT RESOLVED that the firm of Hawkins, Delafield & Wood be designated Finance or Bond Counsel to the Amityville Union Free School District for the 2013-14 school year.

The fee structure is based upon the size of the note issued as follows:

<u>Issue Amount in Dollars</u>	<u>Fee</u>
\$5 million	\$5,000
\$6 million	\$5,750
\$7 million	\$6,350
\$8 million	\$6,600
\$9 million	\$6,850
\$10 million	\$7,150

Plus \$350 for each additional \$1 million notes up to \$20 million notes. The fee for tax anticipation notes is pro-rated to the exact amount of the issue.

These are the same rates for the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 F**

APPOINTMENT OF DISTRICT PUBLICIST

BE IT RESOLVED that Syntax Communications be designated publicist services and basic web support services for the 2013-14 school year through Western Suffolk BOCES under COSER 6350 at an annual estimated BOCES fee of \$67,500.

These are the same rates for the 2012-13 school year. ???

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 G**

ESTABLISHMENT UNEMPLOYMENT SERVICES

BE IT RESOLVED that the Amityville Union Free School District designates the services from Arnold Standard for an annual fee of \$_____ for 2013-14.

The rate for the 2012-13 school year was \$3,000.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 H**

APPOINTMENT OF OMNI FINANCIAL GROUP

BE IT RESOLVED the appointment of Omni Financial Group as Third Party Administrator to ensure IRS regulation compliance of the 403b program at a fee of \$9,632.00 annual amount (\$32 per account; 301 accounts) for 2013-14.

The fee for 2012-13 was \$9,728 annual amount (\$32 per account; 304 accounts)
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**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 I**

**APPOINTMENT OF ADMINISTRATIVE SERVICES WORKER'S
COMPENSATION**

BE IT RESOLVED that the Amityville Union Free School District accepts the proposed Contract for Administrative Services for Worker's Compensation from Triad Group, LLC for a fee of \$27,573; medical bill review 15% of Savings; Medicare Secondary Payer Reporting \$950 for the 2013-14 school year.

These are the same rates for the 2012-13 school year was \$27,300; medical bill review 15% of Savings; Medicare Secondary Payer Reporting \$950.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 J**

APPOINTMENT OF PRIORITY SUBSTITUTE SERVICE

BE IT RESOLVED that the Amityville School District designates the Priority Substitute Service for substitute teachers for a fee of \$15,800 for the 2013-14 school year.

This is the same rate for the 2012-13 school year.
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**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 K**

APPROVAL CLAIMS SERVICE BUREAU

BE IT RESOLVED that the Amityville School District designates the Claims Service Bureau for an annual fee of \$1,000 and \$65 per hour as claims are investigated plus allocated expenses in excess of \$100 for the 2013-14 school year. This is the same rate for the 2012-13 school year.

These are the same rates for the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 L**

INSURANCE RENEWAL

BE IT RESOLVED that the Amityville Union Free School District approves the recommendations submitted by BK International Brokers, LTD. For insurance effective July 1, 2013 as follows:

<u>TYPE OF INSURANCE</u>	<u>CARRIER</u>	<u>2012-13 Premium</u>	<u>2013-14 Premium</u>	<u>Change +/-</u>
Property	Philadelphia Insurance	\$184,714	\$251,343	+ \$65,629
Boiler & Machinery	Federal Insurance Co.	\$3,008	\$4,218	+ \$1,210
General Liability	U.S. Specialty Ins. Co.	\$129,031	\$134,340	+ \$5,309
Business Auto	Ins. Corp. of Hanover			
Business Auto	Praetorian Ins. Co./Philadelphia	\$17,496	\$13,574	(\$3,922)
Crime Policy*	Travelers	\$3,236	\$4,425	+ \$1,189
Umbrella Liability	Castle Point Ins. Co.	\$49,680	\$57,675	+ \$7,995
Excess Umbrella	Great American/Berkley National	\$13,500	\$15,000	+ \$1,500
School Board Liability	National Union (Chartis/AIG)	\$30,996	\$47,273	+ \$16,277
Excess Workers' Comp	Star Ins. Co.	\$61,551	\$75,205	+ \$13,654
Excess Employer's Liability	Capital Indemnity	\$6,020	\$4,611	(\$1,409)
Student Catastrophic	National Union	----	\$3,160	+ \$3,160
Student Accident	National Union	----	\$29,520	+ \$29,520
Volunteer Accident	Markel	----	\$500	+ \$500
	TOTAL FOR ALL POLICIES	\$500,232	\$640,844	+ \$140,612

The Board of Education authorizes the Board President to sign the listed insurance contracts where required.

This still needs to be reviewed and fine tuned.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**APPOINTMENT OF PHYSICIAN TO COMMITTEE ON SPECIAL
EDUCATION**

**AGENDA ITEM
5 M**

BE IT RESOLVED that Dr. Richard Bebirian be appointed as Physician to Committee on Special Education for 2012-13 to be paid at the rate of \$75 per committee meeting and \$25 per consultation (commitment letter pending).

This is basically provided if a parent requests a physician at a CSE meeting within 72 hour notice. We have not had to provide such services in the last four years but continue to keep this opportunity should the occasion arise.

The 2012-13 annual rates were \$75 per committee meeting and \$25 per consultation.

APPOINTMENT OF SCHOOL PHYSICIAN

**AGENDA ITEM
5 N 1**

BE IT RESOLVED that Dr. Richard Bebirian be appointed school physician for 2013-14.

ESTABLISHMENT OF SCHOOL PHYSICALS

**AGENDA ITEM
5 N 2**

BE IT RESOLVED that the following rates be established for services rendered by school physician during 2013-14:

- All pupil physicals done at school including sports programs and work papers at \$15 per physical
- All pupil physicals done in the doctor's office including sports programs and working papers at \$15 per physical
- All employee physicals at \$40 per physical
- Use of ambulance at sports events at \$275 per game
- Tuberculosis tests at \$10 per test
- Specialized tests such as EKGs, etc. at the "reasonable and customary" prevailing rate

The rates are the same as the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

APPOINTMENT OF DISTRICT SEXUAL HARRASMENT COMPLIANCE OFFICERS

**AGENDA ITEM
5 O**

BE IT BE IT RESOLVED that the Assistant Superintendent for Curriculum and Instruction, Dr. Kathleen M. Gulbin and the Interim Assistant Superintendent for Human Resources, Dr. Stephen P. Neidell be appointed as District Sexual Harassment Compliance Officers for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF CIVIL SERVICE HEARING OFFICER

**AGENDA ITEM
5 P**

BE IT RESOLVED that the Interim Assistant Superintendent for Human Resources, Dr. Stephen P. Neidell be appointed as Civil Service Hearing Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF SUPERINTENDENT'S HEARING OFFICER & ALTERNATE

**AGENDA ITEM
5 Q**

BE IT RESOLVED that the Interim Assistant Superintendent of Human Resources, Dr. Stephen P. Neidell, be appointed to act as the Superintendent's Hearing Officer and Dr. Mary Kelly, Assistant Superintendent for Data & Technology as the Alternate for the 2013-14 school year, and to report the findings to the Superintendent of Schools for action at no additional compensation.

APPOINTMENT OF DISTRICT EMERGENCY COORDINATOR

**AGENDA ITEM
5 R**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning be appointed as the District Emergency Coordinator for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF DISTRICT RECORDS ACCESS OFFICER

**AGENDA ITEM
5 S**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning be appointed as the District Records Access Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

APPOINTMENT OF DISTRICT RECORDS RETENTION AND DISPOSITION OFFICER

**AGENDA ITEM
5T**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning be appointed as the District Records Retention and Disposition Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF PURCHASING AGENT

**AGENDA ITEM
5 U**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be designated as the Purchasing Agent for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF MEDICAID COMPLIANCE OFFICER

**AGENDA ITEM
5 V**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, and the Board of Education authorize the Administrator for Pupil Personnel Services, Special Education, Health and Central Registration, Peter Paternostro, to be appointed Medicaid Compliance Officer with no additional compensation.

APPOINTMENT OF HOMELESS LIAISON

**AGENDA ITEM
5 W**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, and the Board of Education authorize the Administrator for Pupil Personnel Services, Special Education, Health and Central Registration, Peter Paternostro, to be appointed Homeless Liaison with no additional compensation.

APPOINTMENT OF SECTION 504 HEARING OFFICER

**AGENDA ITEM
5 X**

BE IT RESOLVED that the Administrator for Pupil Personnel Services, Special Education, Health and Central Registration, Peter Paternostro, to be appointed Section 504 Hearing Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF TITLE IX HEARING OFFICER

**AGENDA ITEM
5 Y**

BE IT RESOLVED that the Director of Physical Education and Athletics, Mr. Anthony Cerullo, be appointed as Title IX Hearing Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER

**AGENDA ITEM
5 Z**

BE IT BE IT RESOLVED that the Plant Facilities Administrator, Edward Mercurio be appointed as the Asbestos Compliance Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF COORDINATOR OF HAZARDOUS MATERIALS

**AGENDA ITEM
5 AA**

BE IT RESOLVED that the Plant Facilities Administrator, Edward Mercurio be appointed as the Coordinator of Hazardous Materials for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF HEALTH AND SAFETY OFFICER

**AGENDA ITEM
5 BB**

BE IT RESOLVED that the Plant Facilities Administrator, Edward Mercurio be appointed as the Health and Safety Officer for the 2013-14 school year at no additional compensation as in the 2012-13 school year.

APPOINTMENT OF FIRE INSPECTOR

**AGENDA ITEM
5 CC**

BE IT RESOLVED that the Fire Marshall from the Suffolk County Fire Marshall's Office be authorized to conduct fire inspections in all buildings and prepare fire inspection reports in cooperation with Plant Facilities Administrator, Edward Mercurio, and the staff of the Amityville Union Free School for approval of the Superintendent of Schools and submission to the State Education Department.

APPOINTMENT OF LIST OF IMPARTIAL HEARING OFFICERS

**AGENDA ITEM
5 DD**

WHEREAS the Regulations of the Commission of Education of the State of New York, Part 200.2(e), July 13, 1998, mandates the establishment of a list of certified names and qualifications of Impartial Hearing Officers, therefore,

BE IT RESOLVED that the names included in the list established and accessible on the New York State Impartial Hearing Officers (IHO) website may serve as Impartial Hearing Officers for the Amityville Union Free School District for the 2013-14 school year on a rotating basis.

**BOARD OF EDUCATION
AMITYVILLE UFSD
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**AGENDA ITEM
5 EE**

APPOINTMENT OF BOARD OF REGISTRATION

BE IT RESOLVED that pursuant to Section 2014.2 of the Education Law, the following qualified voters of the district are appointed to the Board of Registration for the Amityville Union Free School District for 2013-14 at a rate of \$12.50 per hour:

Delores Quintyne Ryann Brown Ann Crocitto Earline Dixon

BE IT FURTHER RESOLVED the appointment of Board of Registration names Diane Stokes and Barbara Miller as Amityville UFSD employees do not receive additional compensation as these duties are performed during their regular work day.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
5 FF**

ESTABLISHMENT OF DISTRICT MILEAGE RATE

BE IT RESOLVED that the mileage reimbursement rate be set at \$0.565 for the 2013-14 school year.

The rate for the 2012-13 school year was \$0.555.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
6 A**

DESIGNATION OF OFFICIAL BANK DEPOSITORIES

BE IT RESOLVED that Chase Manhattan Bank, Citi Bank and Bank of New York are designated as the official bank depositories for the 2013-14 School Year for the following accounts:

Chase Manhattan Bank

- General Fund Money Market Account
- General Fund Premier Aggregator Money Market
- School Lunch Fund Checking Account
- Federal Fund Checking Account
- Net Payroll Account
- Capital Fund Checking Account
- Capital Fund Premier Aggregator Money Market
- Bill Paying Account
- HS Extra Classroom Activity Fund Checking Account

Citi Bank

- Trust and Agency Fund Checking Account
- MS Extra Classroom Activity Fund Checking Account

The Bank of New York

- Depository Account for Investment Collateral

JPMorgan Chase

- Depository Account for Investment Collateral

**AGENDA ITEM
6 B**

DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED the approval of Designation of Official Newspapers be Amityville Record, Massapequa Post. As an option alternate from time to time Newsday.

**AGENDA ITEM
6 C**

DESIGNATION OF AUTHORIZED SIGNATORIES ON CHECKS

BE IT RESOLVED the Board of Education designates the District Treasurer, Michael T. Kearns and Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning as authorized signatories on checks for the 2013-14 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

AUTHORIZATION FOR BIND INSURANCE COVERAGE

**AGENDA ITEM
7 A**

BE IT RESOLVED, that the Superintendent of Schools, Dr. John R. Williams, be authorized to Bind Insurance Coverage for 2013-14 school year on behalf of the Amityville UFSD within budgetary appropriates after consultation with Dr. William J. Fanning and District Legal Counsel, Guercio & Guercio LLP.

**AUTHORIZATION FOR BOCES EASTERN SUFFOLK COOPERATIVE
PURCHASING PROGRAM**

**AGENDA ITEM
7 B**

BE IT RESOLVED that the Interim Assistant Superintendent for Finance and Operations, Dr. William Fanning, be authorized to participate in the Eastern Suffolk BOCES Cooperative Purchasing Program for the 2013-14 school.

AUTHORIZATION BOND REGISTRATION

**AGENDA ITEM
7 C**

BE IT RESOLVED that the District Clerk, Judith O'Neill, be designated to act as Bond Registration Agent for handling transfers of various outstanding bonds which may be transferred from coupon-bearing bonds for the 2013-14 school year at no additional compensation.

AUTHORIZATION CERTIFICATION OF PAYROLLS

**AGENDA ITEM
7 D**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be authorized to certify payroll for the 2013-14 school year at no additional compensation.

AUTHORIZATION FISCAL OFFICER FOR SOCIAL SECURITY REPORTS

**AGENDA ITEM
7 E**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be authorized to act as fiscal officer for the social security reports for the 2013-14 school year at no additional compensation.

AUTHORIZATION INVEST DISTRICT FUNDS

**AGENDA ITEM
7 F**

BE IT RESOLVED that the District Treasurer, Michael T. Kearns, be authorized to invest district funds in accordance with policy established by the Board of Education.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 3, 2013**

**AGENDA ITEM
7 G**

AUTHORIZATION OPENING OF BIDS

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be designated as the person responsible for the opening of bids.

**AGENDA ITEM
7 H**

AUTHORIZATION PETTY CASH FUNDS

BE IT RESOLVED that the following Petty Cash Funds be authorized for the 2013-14 school year:

<u>LOCATION</u>	<u>AMOUNT</u>	<u>PERSON RESPONSIBLE</u>
Northeast Elementary School	\$100	Principal
Northwest Elementary School	\$100	Principal
Park Avenue Memorial Elementary School	\$100	Principal
Edmund W. Miles Middle School	\$100	Principal
Amityville Memorial High School	\$100	Principal
Central Administration Office	\$100	Office of the Superintendent
Central Administration Office	\$100	Interim Assistant Superintendent for Finance and Operations
School Lunch Manager	\$100	Manager

**BOARD OF EDUCATION
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AGENDA ITEM

AUTHORIZATION BIDDING SERVICES

71

BE IT RESOLVED that Educational Data Services, Inc. (EDS) be awarded a contract to provide cooperative bidding services at an annual fee of \$9,000 for the 2013-14 school year.

The fee is the same as the 2012-13 school year.

**BOARD OF EDUCATION
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AGENDA ITEM

BONDING OF PERSONNEL

8

BE IT RESOLVED that the individuals holding the named positions be bonded for the 2013-14 school year as follows:

A. School District Treasurer	\$1,000,000
B. Interim Assistant Superintendent for Finance and Operations	\$1,000,000
C. Claims Auditor	\$1,000,000
D. Superintendent of Schools	\$1,000,000
E. All other personnel covered by a blanket bond	\$100,000

**BOARD OF EDUCATION
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**AGENDA ITEM
9 A**

APPOINTMENT OF CSE/CPSE COMMITTEES

BE IT RESOLVED that the following named individuals be appointed to serve as members of the CSE/CPSE Committees on Special Education for the 2013-14 school year as follows

<u>NAME</u>	<u>POSITION</u>	<u>MEMBER</u>
Peter Paternostro	Administrator for Special Education, Pupil Personnel Services, Health and Central Registration	Chairperson
Bruce Kollmar	Chairperson, CSE/CPSE	Chairperson
Heather Bausano	Psychologist	Chairperson of Sub-Committee
Deborah Becker	Psychologist	Chairperson of Sub-Committee
Nicola Beckles	Psychologist	Chairperson of Sub-Committee
Sandra Gomez	Psychologist	Chairperson of Sub-Committee
Mary Postiglione	Psychologist	Chairperson of Sub-Committee
Jack Agostino	Teacher	Special Education Co-Coordinator
Rebecca Feehan	Teacher	Special Education Co-Coordinator
Latessa Clairborne	Teacher	Special Education Coordinator
Sandra Parmentier	Teacher	Special Education Coordinator
Dr. Richard Bebirian	Additional Member	Physician
Tanya Abney	Additional Member	Parent Member
Mildred Burgess	Additional Member	Parent Member
Kathy Caulfield	Additional Member	Parent Member
Lori Fontana	Additional Member	Parent Member
Barbara Pizzirri	Additional Member	Parent Member

AND WHEREAS authorization to designate or assign teachers to be granted to the Chairperson of the Committee as needed.

In addition to the above listed appointment, individuals who fulfill the following qualifications shall be members of this committee:

- a) A certified or licensed professional designated by the agency that is responsible for the child from ages birth through two in the early intervention systems (within the county), if any; and
- b) A certified or licensed professional designated by the county, and
- c) The parents or legal guardian of the child with a disability or suspected of having a disability, and
- d) A regular education teacher (if the child is, or may be, participating in the regular education environment), and
- e) A special education teacher, or related service provider, of the child.

**BOARD OF EDUCATION
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**AGENDA ITEM
9 B**

APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, the Board of Education authorizes the Board President to appoint an impartial hearing officer for the due process hearings for the 2013-14 school year.

**AGENDA ITEM
9 C**

**RESOLUTION OF DUE PROCESS ISSUES PRIOR TO IMPARTIAL
HEARINGS**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, and the Board of Education authorize the Administrator for Pupil Personnel Services, Special Education, Health and Central Registration, Peter Paternostro, to resolve due process complaints prior to the commencement of impartial hearings.

**BOARD OF EDUCATION
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**AGENDA ITEM
10**

FUNDING

STATE AND FEDERAL FUNDING

BE IT RESOLVED, from time to time annual outside funding becomes available to the Amityville Union Free School District through Federal and State legislative acts, including, but not necessarily limited to:

- Individuals with Disabilities Education Improvements Act (IDEA)
 - Section 611
 - Section 619
- Consolidated Title Grants, including but not necessarily limited to
 - Title I, Parts A & D
 - Title II, Part A
 - Title III, Part A, LEP
 - Sig Grant
- Race To The Top
- Teachers of Tomorrow
- Amityville Project Moving from Hopelessness to Helpfulness, Compass
- Etc., and

WHEREAS application for such funding requires action by the Board of Education – both to apply for and to accept these funds,

THEREFORE BE IT RESOLVED that the Board of Education of the Amityville Union Free School District authorizes and empowers the Superintendent of Schools, Dr. John R. Williams, to apply for such funding for the 2013-14 school year. However, only the Board of Education shall accept such funding and the Superintendent shall provide the Board of Education with all documentation and information in an expeditious manner for the Board of Education to properly discharge its official duties regarding accepting such funding.

**BOARD OF EDUCATION
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**AGENDA ITEM
11 A**

ESTABLISHMENT OF POLICY COMMITTEE

BE IT RESOLVED the following named individuals be appointed to serve as members of the Policy Committee for the 2013-14 school year for the purpose of reviewing the District Policy Manual and initiated updates and revisions in compliance with the New York State School Law for approval of the Board of Education.

Lisa Johnson	Board Member
Ron Moss	Board Member
Jeannette Santos	Board Member
Dr. Kathleen M. Gulbin	Assistant Superintendent for Curriculum and Instruction
Dr. Mary T. Kelly	Assistant Superintendent for Data and Technology
Dr. Stephen P. Neidell	Interim Assistant Superintendent for Human Resources
Dr. William J. Fanning	Interim Assistant Superintendent for Finance and Operations

**AGENDA ITEM
11 B**

ESTABLISHMENT OF SAFETY COMMITTEE

BE IT RESOLVED the following named individuals be appointed to serve as members of the Safety Committee for the 2013-14 school year.

Lisa Johnson	Board Member	Jeannette Santos	Board Member
Edward Mercurio	Plant Facilities Administrator		
Robert Claps	ATA President	Lynda Mussen	Teacher, MS
John Ammirati	Teacher, HS	TBD	Teacher, PA
Patricia Meisser	Teacher, NW	TBD	Teacher, NE

**AGENDA ITEM
11 C**

ESTABLISHMENT OF WELLNESS COMMITTEE

BE IT RESOLVED the following named individuals be appointed to serve as members of the Wellness Committee for the 2013-14 school year.

Peter Paternostro	Administrator for Pupil Personnel Services
Dr. Mary DeRose	Interim Principal, HS
Dr. Shirley Martin	Interim Principal, NW
Pauline Collins	Principal, NE
Peggy Broere	Nurse, NW
Carol Bosch	Nurse, MS
Patricia Johnson	Nurse, PA
Lou Ann Dell'Isola	Nurse, NE
Bernadette Kraljic	Teacher
John Cardone	Teacher

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**AGENDA ITEM
12**

ASSIGNMENT OF CELL PHONES FOR DISTRICT EMPLOYEES

BE IT RESOLVED the list of employees be issued district cell phones for the 2013-14 school year for the purpose of their official employment responsibilities as follows:

The following actually have phones:

Dr. John R. Williams, Superintendent of Schools
Ms. Pauline Collins, Northeast Elementary School Principal
Mr. Tony Cerullo, Director of Physical Education and Athletics
Mr. John Cardone, Athletic Director and additional 3 phones for coaches as needed
Mr. David Becker, Maintenance Foreman
Mr. Tony Lefko, Grounds Foreman
Mr. Anthony Tolliver, District Messenger
Mr. Chris Roth, Summer Athletics
Mr. Peter Paternostro, Administrator for Pupil Personnel Services, Special Education, Health and Central Registration

The following have phone available to them on an on need basis:

Dr. Kathleen Gulbin, Assistant Superintendent for Curriculum & Instruction
Dr. William Fanning, Interim Assistant Superintendent for Finance & Operations
Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources
Dr. Shirley Martin, Northwest Elementary School Interim Principal
Dr. Michele Darby, Edmund W. Miles Middle School Principal
Mr. Scott Bullis, Park Avenue Memorial Elementary School Principal
Dr. Mary DeRose, Amityville Memorial High School Principal
Ms. Judith O'Neill, District Clerk
Board of Education President

If the Grant for the 21st CCLC is approved:

21st CCLC Liaisons at EWMMS and PAMES